

File No. 13020/1/2019-IES  
Government of India  
Ministry of Finance  
Department of Economic Affairs  
(IES Cadre)

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Room No. 59, North Block,  
New Delhi, Dated: 09.05.2019

**OFFICE MEMORANDUM**

**Subject: Inviting applications for participation in short-term Foreign Training Programmes to be held in the financial year 2019-20.**

IES Cadre intends to nominate 2 IES officers for each of the following short-term Foreign Training Programmes to be held in the financial year 2019-20:

Sl. No.	Training Programme	Course content	Duration of the Programme
i	Global Macroeconomic Challenges;  with London School of Economics and Political Science	External imbalances: how to detect vulnerabilities in Emerging Market Economies, China's economic growth and its prospects for future years, and its impact on the world economy. Structure of the European Monetary Union and its fragility. Macroeconomic imbalances in the EU A case study: Italy	3 - 7 June, 2019
ii	Behavioural Economics and the Modern Economy;  with London School of Economics and Political Science	Behavioural Finance: Trade, Insurance and Risk Perceptions, Planning over Time: Procrastination, Credit Markets, Housing, Saving and Retirement Limited Social Rationality, Libertarian Paternalism, Nudges.	10 - 14 June 2019
iii	Big Data, Strategic Decisions: Analysis to Action;  with Stanford University, U.S.A.	Use of design thinking and Agile methodologies to develop big data solutions to implement strategic initiatives and drive competitive advantage, explore the future of big data, machine learning, and artificial intelligence.	4-9 August, 2019

*Albany*

iv	Mastering Trade Policy: Understanding and Acting in Today's Economy;  with Harvard Kennedy School, U.S.A.	Economics and trade policy, institutions and rules of international trade, advanced skill set in negotiations in respect of trade policy.	16-25 August, 2019
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2. The IES Cadre will bear the tuition fee; airfare including cost of return air-ticket (Business/Economy class as applicable for individual officers) from place of posting to the concerned airport abroad, nearest to the venue of Training, and back and airport tax, if any; cost of local travel (on the day of arrival and departure) from airport to hotel/venue of training and back while abroad (reimbursable on production of receipt in this regard); and also pay admissible per diem foreign daily allowance to the participants at the applicable conversion rate.

3. Guidelines for selection of officers for the instant Training Programmes are at **Annexure I**. Screening of the applications and final selection of officers shall be done by a Standing Selection Committee chaired by the Chief Economic Adviser, Ministry of Finance. The decision of the Committee shall be binding and final.

4. It may be noted that in the event of selection/nomination, 'political clearance'/visa note etc. shall be obtained by the Ministry/Department/Organization where the officer is posted. The 'Deputation Order' shall also be issued by the Ministry/Department/Organization concerned.

5. Administration/Establishment Division of the participating Ministries/Departments/Organizations may forward the application of eligible and interested officers **in the prescribed format (Annexure II)** to the undersigned (Room No. 251, North Block, Department of Economic Affairs) or send it via e-mail at [dilasha.vasudeva@gov.in](mailto:dilasha.vasudeva@gov.in) **latest by 20.05.2019**

7. This issues with approval of the Competent Authority.

  
**(Dilasha Anand)**  
**Assistant Director (IES)**  
**Tele: 23095142**

To,

Joint Secretary (Administration/Establishment) of all participating Ministries/Departments

**Copy also to:**

1. All IES Officers via email
2. Shri Gaurav Kumar Jha, Deputy Director (IES); to be uploaded on the IES website.



**Guidelines approved for Foreign Training Programmes:**

- i. **Minimum Service Requirement:** The officer should have completed a minimum of five years of service at the time of applying for the Programme.
- ii. **Residual Service Requirement:**
  - a. For short-term Training Programmes: The officer should have at least two years of service left at the time of completion of the Programme.
  - b. For long-term Training Programme: the officer should have at least five years of service left at the time of completion of the Programme.
- iii. **Cooling-off Condition:**
  - a. For short-term Training Programmes: the officer should not have attended any foreign Training Programme/Seminar/workshop sponsored by the IES Cadre in the last two years.
  - b. For long-term Training Programme: the officer should not have attended any short-term Training Programme/Seminar/workshop sponsored by the IES Cadre in the last two years and should not have attended any long-term Training Programme sponsored by the IES Cadre prior to the Programme that the officer is applying for. This implies that officers are eligible to undergo only one long-term Foreign Training Programme in their career.
- iv. **Departmental Enquiry/vigilance cases:** The Officer should not have any departmental proceedings/vigilance cases pending or contemplated against him/her.
- v. **Debarment from training by IES Cadre:** The Officer should not have been debarred (for the year under consideration) from being sponsored for any of the training programmes being organized by the IES Cadre.
- vi. **APAR grading:** The Officer should have atleast 'very good' grading in their APAR for last five years with three outstanding entries and no adverse entries.
- vii. **Selection Criterion:** selection of officers for being nominated to various Short-term and Long-term Training Programmes will be made by a Standing Selection Committee in DEA under the Chairmanship of Chief Economic Adviser to the Government of India.
- viii. **Debarment:**
  - a. If an officer does not attend the course or withdraws his/her request at any stage after getting nominated for a course, he/she will be debarred as per provisions. The debarment will be for two years for not attending a short-term training programme and for three years for not attending a long-term training programme.

- b. The officers who drop out with less than three weeks remaining for the commencement of the programme on the ground of official exigencies shall be automatically debarred from any foreign training for a period of one year.

ix. **Feedback and Report Submission:**

- a. It shall be mandatory for the officers attending long term and short term programmes to give their feedback about the programme attended. The officers who do not submit feedback, after undergoing a foreign training programme, may be restricted in future from applying for any Training Programme being sponsored by the IES Cadre.
- b. The officers nominated for short term courses and long term courses would be required to submit a presentation/brief on the key takeaways of the programme and how these can be implemented/attuned to India's requirements within a period of **7 days of the completion** of the programme.
- c. The officers nominated for short term courses and long term courses would be required to conduct a session for the IES probationers, undergoing training, on the key learnings from the programme, as per the schedule fixed by the IES Cadre.
- d. The officers nominated for long term courses shall submit a case study/a theme paper related to their course and shall be available as guest faculty for two years for providing training to IES officers on 5 related subjects at the Institute of Economic Growth, as per the schedule fixed by the IES Cadre.

**Application Form**

1. Name of the applicant (Dr./Mr./Miss/Mrs.):
2. Batch/Year of entry into IES:
3. Date of superannuation:
4. Ministry/Department where currently working:
5. Designation:
6. Official Passport No.
7. Mailing Address:
  - (i) Office
  - (ii) Residence
  - (iii) E-mail
8. Telephone No.
  - (i) Office
  - (ii) Residence
  - (iii) Mobile
9. Details of previous published research papers, if any. Attach separate sheet.
10. Whether attended any long-term/short-term training programme abroad, sponsored by IES Cadre , in the last 2 years?
11. Whether attended any Conferences/Workshops/Seminars abroad, sponsored by IES Cadre, during the last two years.
12. Relevance of course to the Officer in their present and future assignments (maximum 500 words). Attach on a separate sheet.
13. I hereby declare that all particulars given by me in this application are correct.

Name

Signature of Applicant

Date

Place

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Recommendation of IES Cadre

Name

Date

Signature of Cadre Controlling Authority